



Advertising Contract & Insertion Order Agreement

Register RELO Report E-mail Direct Mail

Advertiser _____

Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

E-mail _____

Year _____	Description	Rate
<input type="checkbox"/> January	_____	_____
<input type="checkbox"/> February	_____	_____
<input type="checkbox"/> March	_____	_____
<input type="checkbox"/> April	_____	_____
<input type="checkbox"/> May	_____	_____
<input type="checkbox"/> June	_____	_____
<input type="checkbox"/> July	_____	_____
<input type="checkbox"/> August	_____	_____
<input type="checkbox"/> September	_____	_____
<input type="checkbox"/> October	_____	_____
<input type="checkbox"/> November	_____	_____
<input type="checkbox"/> December	_____	_____
Total		_____

Agreed (Advertiser) _____ Date _____

Agreed (Publisher) _____ Date _____

Changes: Publisher reserves the right to change rates, terms, conditions, and rules upon 60 days written notice
Terms: Agreement will continue in force form year to year unless advertiser terminates with 30 days notice prior to ad deadline.
Cancellation: If Advertiser cancels contract, previously published advertisements will be re-priced at appropriate contract rates and rebilled.
Payment: All invoices are due and payable within 30 days of the date of the bill. Accounts not paid in full within 30 days are subject to a late payment charge of 1.5% of the Amount in arrears for each month that the payment remains in Default.